

Republic of Rwanda



Ministry of Finance and Economic Planning P.O Box 158 Kigali, Rwanda

REQUEST FOR EXPRESSION OF INTEREST: 04/REOI/MDTF/2010

TWO INTERNATIONAL CONSULTANTS AND THREE LOCAL CONSULTANTS FOR THE 2010 GOVERNMENT OF RWANDA PUBLIC EXPENDITURE AND FINANCIAL ACCOUNTABILITY ASSESSMENT (PEFA)

1. BACKRGROUND

The Government of the Rwanda (GoR) through the Ministry of Finance and Economic Planning (MINECOFIN) has received a Grant (**MDTF for Public Financial Management Reform - TF057314**) from the UK Department for International Development (DFID) and the European Commission, which is administered by the World Bank and part of the proceeds shall be used to procure the above mentioned individual consultant services to be co-funded by the German KfW Entwicklungsbank. The assignment is expected to start in Mid-April and end in August 2010 and will require 45 working days for each of the two international consultants and 30 working days for each of the three local consultants.

2. OBJECTIVE OF THE ASSIGNMENT

The overall objective of the PEFA assessment is to draft a comprehensive “PFM – Performance Report” prepared according to the 31 indicators prescribed in the PEFA Measurement Framework Methodology, so as to provide an analysis of the overall performance of the PFM systems of the country as well as to follow-up on progress against the PEFA indicators from the 2007 assessment that will permit the measuring over time of changes in performance. The specific objectives of this assignment are to:

- a) Update the overview of PFM performance in accordance with the PEFA Performance Measurement Framework;
- b) Extend the coverage of the PEFA assessment to four sub-national governments;
- c) Establish and explain the level of improvement in performance based on the PEFA indicators scores by comparison to the results found during the 2007 evaluation;
- d) Assess the results of the PEFA review i.e. the performance change in relation to the PEFA component activities and possible effects on the scores attained.
- e) Check the continued relevance of the PEFA indicators and further develop the indicator framework in case some indicators are no longer relevant due to changes.
- f) Based on the assessment findings, provide recommendations on how to improve the PFM system in the future.

3. COVERAGE OF THE 2010 PEFA ASSESSMENT

The assessment will cover progress made in the financial years 2008, 2009 (Mini-Budget) as well as the budget preparation process for the financial year 2009/2010.

The assessment will cover the operations of both central government institutions (including autonomous agencies and statutory bodies) and a representative sample of 4 (four) sub-national (SN) institutions. The sample of SN will include three districts from among the Northern, Eastern, Southern and Western Provinces, as well as one district from the Kigali City (MVK). It is hoped that the SN assessment will go a long way in identifying issues that will lead to the efficient implementation of the fiscal decentralization program that is being undertaken by the Government.

4. REQUIRED PROFILE FOR THE PEFA ASSESSMENT TEAM

The Team Leader

- Minimum possess a graduate degree in economics, accounting, financial management or a related field
- International expertise with at least 10 years' experience in public financial management including detailed knowledge of the entire PFM cycle (budget planning & preparation, budget execution, accounting, reporting, internal & external auditing) as well as procurement, treasury management and knowledge and experience of fiscal decentralization issues
- Significant experience is carrying out similar PEFA assignments in comparable developing countries.
- Demonstrated relevant training and experience in carrying out PEFA training courses and assessments.
- Fluency in English or French is required, capability of communicating effectively in both languages Knowledge of the Rwanda PFM system being added advantages.

The Deputy Team Leader

- Minimum possess a graduate degree in economics, accounting, financial management or a related field
- International expertise with at least 7 years' experience in public financial management including detailed knowledge of the entire PFM cycle (budget planning & preparation, budget execution, accounting, reporting, internal & external auditing) as well as procurement, treasury management and knowledge and experience of fiscal decentralization issues
- Significant experience is carrying out similar PEFA assignments in comparable developing countries.
- Demonstrated relevant training and experience in carrying out PEFA training courses and assessments.
- Fluency in English or French is required, capability of communicating effectively in both languages Knowledge of the Rwanda PFM system being added advantages.

Local Consultant for PFM System Outputs and Donor Practices

- Minimum possess a graduate degree in economics, accounting, financial management or a related field
- At least 5 years in the area of Public Financial Management and relevant prior experience in carrying out PEFA assessments or any other comparable experience such as country fiduciary risks assessments, country financial Accountability Assessment, Report on the Observance of Standards and Codes (ROSC), etc.
- Fluency in English or French is required, capability of communicating effectively in both languages Knowledge of the Rwanda PFM system being added advantages.
- Demonstrated understanding, knowledge and skills in conducting an assessment of the results of the PFM system in terms of actual expenditures and revenues by comparing them to the original approved budget as well as level of and changes in expenditure arrears; and the impact of donor practices on the performance of the GoR PFM System.

Local Consultant for Cross-cutting features of the PFM System

- Minimum possess a graduate degree in economics, accounting, financial management or a related field
- At least 5 years in the area of Public Financial Management and relevant prior experience in carrying out PEFA assessments or any other comparable experience such as country fiduciary risks assessments, country financial Accountability Assessment, Report on the Observance of Standards and Codes (ROSC), etc.
- Fluency in English or French is required, capability of communicating effectively in both languages Knowledge of the Rwanda PFM system being added advantages.
- Demonstrated understanding, knowledge and skills in conducting an assessment of the comprehensiveness and transparency of the PFM system across the whole of the budget cycle.

Local Consultant for the Budget Cycle

- Minimum possess a graduate degree in economics, accounting, financial management or a related field
- At least 5 years in the area of Public Financial Management and relevant prior experience in carrying out PEFA assessments or any other comparable experience such as country fiduciary risks assessments, country financial Accountability Assessment, Report on the Observance of Standards and Codes (ROSC), etc.
- Fluency in English or French is required, capability of communicating effectively in both languages Knowledge of the Rwanda PFM system being added advantages.
- Demonstrated understanding, knowledge and skills in conducting an assessment of the performance of the key systems, processes and institutions within the budget cycle of the Central Government.

MINECOFIN now invites eligible individual consultants to indicate their interest in providing the above mentioned services. Interested consultants must provide information indicating that they are qualified to perform the services (detailed CVs showing their academic background,

experience in similar assignments, knowledge of the local conditions such as local language, administrative system, government organization, etc).

The Consultants will be selected in accordance with the procedures set out in paragraph 5 “Selection of Individual Consultants” of *Guidelines: Selection and Employment of Consultants by World Bank Borrowers* (May 2004, revised October 2006).

Expressions of interest must be addressed to the **Permanent Secretary and Secretary to the Treasury of MINECOFIN** and delivered by email attachment as a single Microsoft Word or PDF file on or before **10:00 hours local time (8:00am GMT)** on **March 19, 2010** to the following email addresses: fred.mujuni@minecofin.gov.rw, john.munga@minecofin.gov.rw, joachim.bagaza@minecofin.gov.rw, robert.mpagi@minecofin.gov.rw, amin.miramago@minecofin.gov.rw and pfmprocurement@gmail.com.

NOTES:

- *The above mentioned opportunities are for individual consultants. Expressions of interest submitted by firms shall only be accepted if there is no more than one CV proposed for each position.*
- *In the interests of cost effective use of time and resources, we are only able to respond to the three applicants who are short-listed/most qualified for each position. The best evaluated consultant shall be invited to submit a financial proposal and to negotiate a contract. Candidates who do not receive any feedback within a month should consider their application as unsuccessful.*
- *This advert is posted on www.minecofin.gov.rw .*