

REPUBLIC OF RWANDA



**MINISTRY OF FINANCE AND
ECONOMIC PLANNING**

B.P. 158 Kigali

Tel: +250-252575756 Fax: +250-577581

E-mail : mfin@minecofin.gov.rw

TENDER NOTICE

**TENDER : SUPPLY INSTALLATION AND TRAINING OF IT
SOFTWARE/LICENSES TO MINECOFIN**

N°31/S/NCB/MINECOFIN/ICT/GOR/16-17

SOURCE OF FUNDING: Government of Rwanda

The Ministry of Finance and Economic Planning (hereinafter called ‘‘Client’’) has received funds from the Government of Rwanda (GoR), budget 2016-2017 towards the cost of the tender titled: **Supply Installation and Training of IT Softwares/Licenses to MINECOFIN.**

The Ministry of Finance and Economic Planning (MINECOFIN) invites qualified bidders to submit bids for the above mentioned tenders as indicated in detail in the statement of Requirements.

Tender documents in English may be obtained on any working day at MINECOFIN Procurement Office upon presentation of proof of payment of a non-refundable fee of five thousand Rwandan Francs (5000 Rwf) or its equivalent in any freely convertible currency at the exchange rate applicable at the National Bank of Rwanda (BNR). The sum is to be deposited to Rwanda Revenue Authority Account BK account: 040-0315129-09, I&M Bank: 1000256542426, COGEBANK: 1390030469, KCB: 4400995410, BPR: 400372515718.

Well bounded and sealed bids, presented in 4 copies one of which marked **original** and three **copies**, should be addressed and sent to the **Director General- Corporate Services of MINECOFIN, att: Procurement Office who will** acknowledge receipt of bids not later than **20th July, 2016 at 09:00 am**. Electronic bidding shall *not* be permitted. Late bids will be rejected. Bids will be opened physically in the presence of the bidders’ representatives who choose to attend in person at the address below on **20th July, 2016 at 09:30 am** in the **MINECOFIN main board room at the ground floor.**

The bids will be put into an envelope called « inner envelope » bearing the name and the address of the company. The latter will be also put in another envelope called « outer envelope » bearing in addition to the reference number of the tender. Enquiries regarding this tender may be addressed to:

The Director General, Corporate Services-MINECOFIN
Attn: Procurement Office
1st Floor, MINECOFIN Building
P O Box 158
KIGALI, RWANDA
Tel: 250.0252.575778
Fax: 250.0252.571045
Email: innocent.mujiyambere@minecofin.gov.rw

Done at Kigali, on 17th June, 2016

Marie Ange H. INGABIRE
Director General, Corporate Services