

REPUBLIC OF RWANDA



**MINISTRY OF FINANCE AND
ECONOMIC PLANNING
B.P. 158 Kigali
Tel:+250-577994 Fax: +250-577581
E-mail : mfin@rwanda1.com**

TENDER NOTICE

TITLE: SUPPLY OF IT SPARE PARTS, SUPPLY & INSTALLATION AND TRAINING OF IT EQUIPMENT AND IT SOFTWARE AND LICENSES, PROVISION OF ICT CENTRAL UPS-APC AND ICT COPIER-PRINTERS-PCS MAINTENANCE SERVICES TO MINECOFIN.

TENDER NOTICE N° 051/G/NCB/MINECOFIN/ITU/GOR/10-11

SOURCE OF FUNDING: Government of Rwanda (Gor)

The Ministry of Finance and Economic Planning (hereinafter called "Client") has received funds from the Government of Rwanda, budget 2010-2011 towards the cost of:

Lot 1: Supply of IT Spare Parts to MINECOFIN;

Lot 2: Supply, Installation and Training of IT Equipment to MINECOFIN;

Lot 3: Supply, Installation and Training of IT Software and Licenses to MINECOFIN;

Lot 4: Provision of ICT Central UPS-APC Maintenance Services to MINECOFIN;

Lot 5: Provision of ICT Copier-Printers-PCs Maintenance Services to MINECOFIN.

The Client intends to apply a portion of the funds to eligible payments under the contract for which this Bidding Document is issued.

The bidder is free to bid for one or more lots and can be awarded for one or more lots.

The Ministry of Finance and Economic Planning (MINECOFIN) invites qualified bidders to submit bids for the above mentioned tender as indicated in detail in the statement of Requirements.

Tender documents in English may be obtained on any working day from the **19th July, 2010 at MINECOFIN Procurement Office** upon presentation of payment proof of a **non-refundable fee of ten thousand Rwanda francs (10,000 RWF)** or its equivalent in any freely convertible currency at the exchange rate applicable at the **National Bank of Rwanda (BNR)** at the day of payment. The sum is to be deposited at BNR on the Account N° **120.00.46 of Rwanda Revenue Authority**.

Well bounded and sealed bids, presented in 4 copies one of which marked original and four copies, should be sent to the **Procurement Office of MINECOFIN** against acknowledgment of receipt to the address below at or **before 19th August, 2010 at 9:30 am**. Electronic bidding shall *not* be permitted. Late bids will be rejected. Bids will be opened physically in the presence of the bidders' representatives who choose to attend in person at the address below at **19th August, 2010 at 10:00 am** in the **MINECOFIN main board room at the ground floor**.

The bids will be put into an envelope called « inner envelope » bearing the name and the address of the company. The latter will be also put in another envelope called « outer envelope » bearing in addition to the name of lot, reference number of the tender notice and the deadline of bids submission.

Enquiries regarding this tender may be addressed to:

The Director General, Corporate Services-MINECOFIN
Attn: Procurement Office
1st Floor, MINECOFIN Building
P O Box 158
KIGALI, RWANDA
Tel: 250.0252.575778
Fax: 250.0252.571045
Email: procurement@minecofin.gov.rw

All bids must be accompanied by a Bid Security of two percent (2%) of the tender price per each lot or its equivalent in any freely convertible currency.

Done at Kigali, on 14th July, 2010

Enata DUSENGE
Director General, Corporate Services